



## Employment Application for Faculty

(Form must be printed out and filled in before mailing to Houghton College)

### Mission

Houghton College provides an academically challenging Christ-centered education in the liberal arts and sciences to students from diverse traditions and economic backgrounds and equips them to lead and labor as scholar-servants in a changing world.

### Philosophy

The philosophy of Houghton College, an educational institution of The Wesleyan Church, builds on the concept of preparing individuals to become Christian scholar-servants who exhibit the scholar's passionate yet humble commitment to the Christian faith and to their chosen academic discipline, and the servant's qualities of serving enthusiastically and unselfishly wherever called. The indispensable characteristics of the scholar-servant are the *competence* to serve and the *willingness* to serve.

To acquire the *competence to serve*, the scholar-servant must develop effective skills in listening, reading, written and spoken communication, problem solving, logical reasoning, and value discrimination. In addition, the graduate's cumulative knowledge must provide a solid foundation for life-long learning by a thorough grounding in one or more academic disciplines plus familiarity with fundamental concepts, principles, and methods of the basic fields of knowledge. Learning must also relate disciplines to each other and to life in ways that assist in making wise decisions and appreciating one's individual heritage while respecting cultural diversity and the integrity of creation.

To develop the *willingness to serve*, the scholar-servant must encounter positive models through life examples from Houghton's faculty and staff. Their reasoned faith must rest on sufficient knowledge of the Bible and its central doctrines to communicate Christianity effectively to others, and produce a world view that infuses Christian truth into knowledge and experience.

To achieve its ideals, Houghton College will sustain a scholarly community of believers who confess the Lordship of Jesus and who actively seek truth and recognize its foundation in Christ. Because of the risks involved in educating the intellect and the character, the faculty and staff will strive to provide a challenging and stimulating environment which is also nurturing and supportive. The community will also be characterized by the historic distinctives of The Wesleyan Church, including purity of heart and life, concern for justice in social issues, and unselfish stewardship of time and the material provisions of creation.

*It is the policy of this college not to discriminate on the basis of race, color, sex, national origin, age or mental or physical disability of applicants. This is in compliance with section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964 as amended, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1993.*

Name \_\_\_\_\_  
Last First Middle Initial

Address \_\_\_\_\_

Telephone: Home ( ) \_\_\_\_\_ Business: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

E-mail address: \_\_\_\_\_ How did you learn of the opening? \_\_\_\_\_

Are you a U.S. citizen? \_\_\_\_\_ If not, does your immigration status permit you to work? \_\_\_\_\_

Position for which you are applying: \_\_\_\_\_

**Applicants selected for further consideration of employment must provide appropriate grade transcripts and placement materials to the Dean of the College.**

**Education** *List all post-secondary educational experiences.*

Institution	Years Attended	Degree Received	Major Field

Title of Masters Thesis: \_\_\_\_\_

Title of Doctoral Dissertation: \_\_\_\_\_

List any honors received: \_\_\_\_\_

**Employment Record** *(List last three employers beginning with most recent.)*

Name and Address of Firm	Supervisor	May we contact?	Kind of work	Reason for leaving	Dates	
					From	To

**References**

Give the names and addresses of four persons NOT RELATIVES OR MERE ACQUAINTANCES who have known you for at least three years. Providing this information means that you give Houghton College permission to contact the references listed.

Name	Address	Telephone
Church		
Professional		
Professional		
Personal		

*Please respond to the following questions on a separate sheet of paper.*

- Houghton College is seriously committed to relating faith with knowledge and learning. Briefly state your philosophy of this integration and describe how you would accomplish it in your teaching.
- What is the nature and extent of your participation in a local church or worship fellowship?

Applicants subsequently hired by the college are issued contracts or letters of agreement for a specified time period. Unless tenured, Houghton College reserves the right of non-issuance of succeeding contracts with or without cause. Furthermore, I understand that, just as I am free to resign with cause upon giving 30 days notice, Houghton College reserves the right to terminate my employment with cause with 30 days prior notice. I understand that no representative of Houghton college has the authority to make any assurances to the contrary.

*I hereby certify that, to the best of my knowledge, the answers to the foregoing questions and statements are true and correct. It is understood and agreed that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and /or separation from the college's service if I have been employed.*

*This application is current for only 60 days. At the conclusion of this time, if I have not heard from Houghton College and still wish to be considered for employment, it will be necessary to fill out a new application. I understand the filing of an application does not automatically guarantee an interview will be granted.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## Statement of Faith

We believe that the Scriptures of the Old and New Testaments are fully inspired of God, and inerrant in the original writings, and that they are of supreme and final authority for faith and practice.

We believe that there is one God, eternally existing in three persons: Father, Son and Holy Spirit.

We believe that God created the entire universe including human beings by special operation of divine power.

We believe in the fall of Adam and Eve and the consequent sinful nature of all humanity which necessitates a divine atonement.

We believe in Jesus Christ as truly God and truly man, and in His virgin birth, His matchless teachings, His vicarious death, His bodily resurrection, and His promised second coming.

We believe in justification by grace through faith and in regeneration by the Holy Spirit, who makes the penitent believer a new creature in Christ and commences His lifelong sanctifying work.

We believe that the Christian may be filled with the Holy Spirit, or sanctified wholly, as a definite act of divine grace wrought in the heart of the believer to take full possession, cleanse and equip for service on condition of total surrender and obedient faith.

We believe in the personal existence of Satan.

We believe in the bodily resurrection of the dead -- of the saved to everlasting blessedness and of the lost to everlasting punishment.

*I have studied carefully the "Statement of Faith" printed on this form, and have read the booklet "This We Believe." I am in agreement with these doctrines and practices and will conduct myself in harmony with them and be supportive of them. I will also pattern my life according to the "Responsibilities of Community Life" at Houghton.*

Signed \_\_\_\_\_

Date \_\_\_\_\_

Instructions: To submit, print out and complete this Employment Application for Faculty and mail to:

Academic Dean's Office  
Houghton College  
P.O. Box 128  
Houghton, NY 14744

If you are applying for a posted position, please write the name of the position on the back of the envelope.