

# Application for Graduate Admission

M.A. IN MUSIC, M.M. IN COLLABORATIVE PERFORMANCE, COMPOSITION, CONDUCTING AND PERFORMANCE

Complete this form and return to the Greatbatch School of Music, Houghton College, 1 Willard Ave, Houghton, NY 14744-0128.  
Please type or print clearly. Application and recommendation materials should be received no later than two weeks prior to audition date.

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_  
 Present Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP/postal code: \_\_\_\_\_  
 Country (if not the U.S.): \_\_\_\_\_ Social Security #: \_\_\_\_\_  
 Permanent Address (if different from above): \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP/postal code: \_\_\_\_\_  
 Country (if not the U.S.): \_\_\_\_\_ Telephone #: \_\_\_\_\_  
 E-mail address: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_  
 How did you hear about the Greatbatch School of Music? \_\_\_\_\_

*Optional Information (This data is used for statistical and reporting purposes only.)*

Marital Status: \_\_\_\_\_ Ethnicity: \_\_\_\_\_ Religious Affiliation: \_\_\_\_\_

Are you a U.S. citizen? \_\_\_\_\_ If not, citizenship: \_\_\_\_\_  
 If you are a United State Permanet Resident, please provide your A-number: \_\_\_\_\_  
 Native language, if other than English: \_\_\_\_\_  
 If your native language is not English, have you taken the TOEFL? \_\_\_\_\_ Score: \_\_\_\_\_  
 (TOEFL no generally required if you hold a degree from a U.S. institution)

Term: Anticipated semester of enrollment: \_\_\_\_\_

Indicate the degree you wish to pursue:

- M.A. in music (Stop here if you are applying for the interdisciplinary M.A. in Global Music and Culture! This is not the correct application for that degree.)
- M.M. in collaborative performance (specify principal performance instrument) \_\_\_\_\_
- M.M. in composition
- M.M. in conducting (specify choral, orchestral, or wind conducting) \_\_\_\_\_
- M.M. in performance (specify instrument or voice part) \_\_\_\_\_

List all previous degrees (e.g., BME, B.A., B.Mus, etc.), emphasis (e.g., performance, theory), the month and year you received or anticipate receiving the degree, and your primary performance medium (e.g., piano, clarinet voice). List all institutions attended, whether or not a degree was received.

**Institution:** \_\_\_\_\_ **Degree:** \_\_\_\_\_ **Emphasis** \_\_\_\_\_ **Grad. date:** \_\_\_\_\_

GPA: \_\_\_\_\_ Music GPA: \_\_\_\_\_ Performance area: \_\_\_\_\_

Performing organizations: \_\_\_\_\_

Awards/scholarships/musical distinctions: \_\_\_\_\_

**Institution:** \_\_\_\_\_ **Degree:** \_\_\_\_\_ **Emphasis** \_\_\_\_\_ **Grad. date:** \_\_\_\_\_

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Awards/scholarships/musical distinctions: \_\_\_\_\_

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GPA: \_\_\_\_\_ Music GPA: \_\_\_\_\_ Performance area: \_\_\_\_\_

Performing organizations: \_\_\_\_\_

Awards/scholarships/musical distinctions: \_\_\_\_\_

(attach a separate list for any additional institutions)

The Greatbatch School of Music  
HOUGHTON COLLEGE



Houghton, NY 14744  
800.777.2556  
585.567.9400  
Fax: 585.567.9517

E-mail: Music@houghton.edu  
Web site: www.houghton.edu/  
greatbatch

MAJOR TEACHERS

YEARS OF STUDY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COMPOSERS must send a portfolio of original compositions and an audio or video recording of the work.

GRADED SAMPLE OF UPPER LEVEL ACADEMIC WRITING IN MUSIC should be sent with application (photocopy of original with professor's written comments if possible)

I am \_\_\_\_\_ I am not \_\_\_\_\_ requesting an ACCOMPANIST. Music for accompanist should arrive soon after application is submitted.

REPERTOIRE

Attach a separate sheet listing a representative repertoire in your principal performance area. Place an asterisk before those you may perform on your audition.

For conductors, in addition to the principal performance area repertoire, attach a separate sheet listing the repertoire in these categories:

- Works you have actually conducted in performance
- Works you have rehearsed but not performed
- Works you have studied as conductor but not rehearsed or performed
- Works you have performed as a member of the ensemble

Collaborative pianists, in addition to the principal performance area repertoire, attach a separate sheet listing vocal and instrumental works accompanied, and indicate whether these works were performed in a concert or only in lessons/studio classes.

Instrumental and choral conducting applicants must send a video recording.

Instrumental conductors only: send a brief sample of score analysis of a passage (at least two pages of the score), including applicable rehearsal plans/techniques.

Applicants who do not have a music degree should send a video recording of themselves in performance.

RESUME OF RELATED EXPERIENCE AND EDUCATION should be sent on a separate sheet.

GRE Scores (if taken): Verbal: \_\_\_\_\_ Quantitative: \_\_\_\_\_ (GRE not required, but if you have taken the exam, please have the scores sent to Houghton.)

REFERENCES

Please list three references, either here or on your resume, from whom we may expect to receive letters of recommendation. (Provide name, position, address, telephone number, and e-mail address for each.)

Name: \_\_\_\_\_ e-mail: \_\_\_\_\_ phone: \_\_\_\_\_

Position and/or institution: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Name: \_\_\_\_\_ e-mail: \_\_\_\_\_ phone: \_\_\_\_\_

Position and/or institution: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Name: \_\_\_\_\_ e-mail: \_\_\_\_\_ phone: \_\_\_\_\_

Position and/or institution: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

TRANSCRIPTS

Official transcripts of all college work taken for credit must be sent to:

Graduate Committee, Greatbatch School of Music, Houghton College, 1 Willard Ave., Houghton, NY 14744

PERSONAL STATEMENT

In 300-500 words, please describe your educational and musical background, degree objectives, and/or future career plans. Include a brief statement of your Christian testimony. If there is additional information that you feel would be helpful to the admission committee, please feel free to include it. If you are applying for graduate assistanship, please address the qualifications relevant to the graduate areas in which you seek an award.

My signature below affirms I have read the Graduate Community Covenant (<http://campus.houghton.edu/orgs/music/graduate/CommunityCovenantGradStudents.htm>) of Houghton College and agree to conduct myself in accordance with its principles.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Return to: Graduate Committee, Greatbatch School of Music, Houghton College, 1 Willard Ave., Houghton, NY 14744

# Graduate Letter of Recommendation

**TO BE COMPLETED BY THE APPLICANT:**

Applicant name: \_\_\_\_\_

Projected degree and intended area of specialty: \_\_\_\_\_

The Family Education Rights and Privacy Act of 1974 and its amendments guarantee students access to their educational records. Students are permitted to waive the right of access to recommendations.

I hereby:    \_\_\_ waive    \_\_\_ do not waive    my right right to inspect the contents of this recommendation.

\_\_\_ I am also applying for graduate assistantship.

Signature: \_\_\_\_\_

**TO BE COMPLETED BY THE REFEREE:**

Name: \_\_\_\_\_

Position and institution: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone#: \_\_\_\_\_ e-mail: \_\_\_\_\_

The graduate admission committee of the Greatbatch School of Music, Houghton College, will appreciate a statement from you about the applicant listed at the top of this form. In addition to the information requested below, please comment on particular strengths and weaknesses of the applicant, along with any other factors that bear on the applicant's ability to attain the degree sought. Please attach your comments to this form. Please use letterhead, if possible. If the applicant has indicated that he/she seeks a graduate award, please supply your opinion of his/her potential for success as a graduate assistant in his/her major area.

I have known the applicant for approximately \_\_\_ years. During this time the applicant was:

\_\_\_ an undergraduate student    \_\_\_ graduate student    \_\_\_ assistant of mine  
 \_\_\_ friend    \_\_\_ other (please specify) \_\_\_\_\_

I know the applicant:    \_\_\_ quite well    \_\_\_ fairly well    \_\_\_ not very well

I would compare the applicant with other students of the same level and major as follows:

	Top 10%+	Top 25%+	Top 50%+	Below 50%+	No Knowledge
Performance ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of music history/lit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of music theory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aural skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express self orally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foreign language ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to persevere	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M.M. potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of christian commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In summary, I give a recommendation for admittance of:

\_\_\_ very strong    \_\_\_ strong    \_\_\_ average    \_\_\_ recommendation with reservation

Referee's signature \_\_\_\_\_ Date \_\_\_\_\_

**Referee:** Additional comments or letter may be attached. Please return completed form and any attachments directly to:

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Projected degree and intended area of specialty: \_\_\_\_\_

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I hereby:    \_\_\_ waive    \_\_\_ do not waive    my right right to inspect the contents of this recommendation.

\_\_\_ I am also applying for graduate assistantship.

Signature: \_\_\_\_\_

**TO BE COMPLETED BY THE REFEREE:**

Name: \_\_\_\_\_

Position and institution: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone#: \_\_\_\_\_ e-mail: \_\_\_\_\_

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I have known the applicant for approximately \_\_\_ years. During this time the applicant was:

\_\_\_ an undergraduate student    \_\_\_ graduate student    \_\_\_ assistant of mine  
 \_\_\_ friend    \_\_\_ other (please specify) \_\_\_\_\_

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Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Aural skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express self orally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foreign language ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to persevere	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M.M. potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of christian commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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\_\_\_ very strong    \_\_\_ strong    \_\_\_ average    \_\_\_ recommendation with reservation

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I have known the applicant for approximately \_\_\_ years. During this time the applicant was:

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 \_\_\_ friend      \_\_\_ other (please specify) \_\_\_\_\_

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Ability to persevere	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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M.M. potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of christian commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In summary, I give a recommendation for admittance of:

- \_\_\_ very strong      \_\_\_ strong      \_\_\_ average      \_\_\_ recommendation with reservation

Referee's signature \_\_\_\_\_ Date \_\_\_\_\_

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# Transcript Request Form

Name of Student \_\_\_\_\_  
Last First MI

Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

## Applicant:

Please complete and submit this form to your college/ university registrar's office. The Greatbatch School of Music must receive an official transcript from all secondary and post-secondary schools that you have attended. Copies of this form may be made if needed.

## Registrar's Office:

Please mail a school profile and official transcript of completed coursework for the student named below to:

*The Greatbatch School of Music*

Graduate Music Program Coordinator

Houghton College

One Willard Avenue

Houghton, NY 14744

Toll free: 800.777.2556

Office: 585.567.9400

Fax: 585.567.9517\*

\*A faxed transcript will be accepted for initial review. However, an official copy must arrive via mail within two weeks.



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*The Greatbatch School of Music*  
HOUGHTON COLLEGE

# Application for Graduate Award

Name: \_\_\_\_\_

## Instruction for Assistantship Applicants

1. Select the areas from the list below for which you wish to be given consideration for a graduate assistantship. Your personal statement, part of your application for admission, should contain information concerning your qualifications for the work areas that you have selected; you should only select areas for which you believe you are well-qualified, usually those in which you have had prior experience. However, you may select an area where you may have limited or no experience, if you believe you have considerable potential for success.
2. Your letters of reference should speak to your experiences and successes in the work areas for which you are qualified. These letters of reference may be the same as those used for your application for admission.
3. Plan to visit Houghton College to audition for and interview with faculty in the areas selected, as part of your application process. If possible, send this form (and your other application materials) to the Greatbatch School of Music well in advance of your visit to our campus. This visit will normally coincide with your admission audition/interview.

### Area assistants:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> music education          | <input type="checkbox"/> choirs                | <input type="checkbox"/> electronic music studio         |
| <input type="checkbox"/> music theory/literature  | <input type="checkbox"/> orchestra             | <input type="checkbox"/> computer applications           |
| <input type="checkbox"/> music theory/composition | <input type="checkbox"/> opera/musical theatre | <input type="checkbox"/> concert/recital recording tech. |
| <input type="checkbox"/> band/wind ensemble       | <input type="checkbox"/> jazz ensembles        | <input type="checkbox"/> Contemporary Christian worship  |
| <input type="checkbox"/> chamber music            |  |  |

### Staff assistant:

- office/clerical
- computer applications
- computer programming
- marketing/PR
- HTML/web-based media
- writing skills

### Accompanying:

- vocal studio/recital accompanist
- instrumental studio/recital accompanist
- choral accompanist
- opera/musical theater accompanying
- opera/musical theater coach

### Teacher of:

- practical keyboard (group piano)
- class voice
- studio instruction area: \_\_\_\_\_ (limited to instruction of non-major liberal arts students)

Your assistantship application cannot be considered unless your Graduate Music Application with all additional documentation is complete and on file in the Greatbatch School of Music office.

If you are interested in accompanying as part of your assistantship, please include a repertoire list of vocal and instrumental pieces accompanied, and indicate whether these works were performed in a concert or only in lessons/studio classes.

Have you submitted your application for graduate admission? Yes  Sem/Year: \_\_\_\_\_ No

### Performing Research and/or Teaching Experience:

If you believe it would be of help to the committee, we would be pleased to have you send a professional resume of your experience in teaching, performing, or research. Include other professional experience or abilities in areas such as audio recording, piano tuning, typing/word processing, orchestra/opera management, library skills, or piano accompanying.

Return to: Graduate Committee, Greatbatch School of Music Houghton College, One Willard Ave., Houghton, NY 14744

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# Information Regarding Graduate Awards

## Graduate Assistantships:

Graduate assistantships are available each year to students in the Greatbatch School of Music. Generally, these positions are awarded to students within their major field of study or for services in which they hold special expertise. Assistantships are normally reserved for graduate music students who are enrolled full time toward their degree and are for the entire academic year. Full and partial assistantships are available. Full time assistants are assigned 20 hours of work per week, or .5 FTE academic duties, or some combination. Partial awards are pro-rated accordingly. Graduate assistants may be awarded a stipend in addition to any tuition award. Other combination of awards may also be offered.

Students holding full assistantships are normally limited to course loads of eight to nine credit hours per semester, and students holding partial assistantships will normally carry a course load of no more than 12 credit hours per semester.

Graduate assistants are given performance, professional support, staff and (where appropriate) teaching duties that support and supplement the work of the faculty of the Greatbatch School of Music. Graduate assistantships are renewable for a second year, contingent upon acceptable progress in graduate studies, satisfactory performance of assigned responsibilities, and availability of funding from endowment sources.

School of Music graduate awards are based on the recommendation of the faculty. Awards are not granted on the basis of the student's financial need. Though not required, we encourage students seeking need-based financial aid to apply for federal financial aid. To do so the student must complete the Free Application for Federal Student Aid (FAFSA). It is recommended that they submit the FAFSA by March 1, for full consideration. International Students are not eligible to submit the FAFSA.

## Statement of Faith

We believe that the Scriptures of the Old and New Testament are fully inspired of God, and inerrant in the original writings, and that they are of supreme and final authority for faith and practice.

We believe that there is one God, eternally existing in three persons: Father, Son, and Holy Spirit.

We believe that God created the entire universe, including human beings by special operation of divine power.

We believe in the fall of Adam and Eve and the consequent sinful nature of all humanity which necessitates a divine atonement.

We believe in Jesus Christ as truly God and truly man, and in His virgin birth, His matchless teachings, His vicarious death, His bodily resurrection, and His promised second coming.

We believe in justification by grace through faith and in regeneration by the Holy Spirit, who makes the penitent believer a new creature in Christ and commences His lifelong sanctifying work.

We believe that the Christian may be filled with the Holy Spirit, or sanctified wholly, as a definite act of divine grace wrought in the heart of the believer to take full possession, cleanse and equip for service on condition of total surrender and obedient faith.

We believe in the personal existence of Satan.

We believe in the bodily resurrection of the dead--of the saved to everlasting blessedness and of the lost to everlasting punishment.

I have studied carefully the above "Statement of Faith" and have read "The Articles of Religion" (found at : <http://www.wesleyan.org/about/beliefs.htm>). I am in agreement with these doctrines and practices and will conduct myself in harmony with them and be supportive of them. I will also pattern my life according to Houghton's College-wide Community Covenant (<http://campus.houghton.edu/orgs/music/graduate/CollegeWideCommCovenant.htm>).

Signature \_\_\_\_\_ Date \_\_\_\_\_

The Greatbatch School of Music  
HOUGHTON COLLEGE



Houghton, NY 14744  
800.777.2556  
585.567.9400  
Fax: 585.567.9517

E-mail:  
Music@houghton.edu  
Web site:  
[www.houghton.edu/greatbatch](http://www.houghton.edu/greatbatch)

# Graduate Music Auditions Registration Form

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone ( \_\_\_\_ ) \_\_\_\_\_ E-mail \_\_\_\_\_

Principal instrument of voice ( S A T B ) \_\_\_\_\_

Secondary musical area (list all) \_\_\_\_\_

Projected curriculum?

MA

MM:  Performance

Instrumental conducting (orchestral)

Choral Conducting

Instrumental conducting (winds)

Composition

Collaborative performance

Please select an audition date after viewing the information on the the following webpage:

<http://campus.houghton.edu/orgs/music/graduate/auditions.html#dates>

These dates are linked to specific instruments, so be sure to see the above link before selecting an audition date. If more than one date is available for your instrument, you may list a first and second choice.

**Audition Date:**

\_\_\_\_ / \_\_\_\_ / \_\_\_\_ (First Choice)

\_\_\_\_ / \_\_\_\_ / \_\_\_\_ (Second Choice)

Housing information needed?  yes  no

Accompanist needed?  yes  no

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