

HOUGHTON COLLEGE
HOUGHTON, NY 14744

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Non-Houghton Course Prior Approval Form

This is to ensure that the course(s) may be transferred back to Houghton.

Name _____ is applying for admission to the _____
(Year)

session at _____
(Name of College)

Enrollment in the following courses is approved, and upon completion of these courses with grades of C or above, credit will be given toward degree requirements at Houghton College. **Please indicate if any course is a repeat of a Houghton course.**

Course No.	Course Title	Sem Hrs	Type of Credit	Houghton Course(s) Being Repeated	Chair Signature
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

PLEASE NOTE:

The student is responsible for having an **official transcript** of his or her course work sent directly to Houghton College Academic Records Office in order for it to be put on the permanent record.

Eighteen of the last 24 hours must be completed at Houghton College.

Date _____ Signed _____

Director of Records